PART-TIME WORK OPPORTUNITIES

LOOKING FOR PART-TIME WORK?
Want to boost your employability? Get a part-time job locally or on campus and develop those essential skills for your CV.

Don’t overdo it! We recommend that you don’t work more than 15 hours a week alongside your studies.

ESSEX CAREERHUB
Includes our free vacancy board advertising a range of opportunities, including part-time roles and vacation work on-campus and in the local area. Log in using the first part of your Essex email (you don’t need the @essex.ac.uk bit!)
www.essex.ac.uk/careerhub

FRONTRUNNERS
Offers on-campus paid part time opportunities, giving you the chance to gain relevant work experience and develop skills in the supportive and interesting environment of a university department. Opportunities are advertised on the frontrunners website.
www.essex.ac.uk/frontrunners

STUDENTS’ UNION
The Students’ Union have a large recruitment round in November, but opportunities may come up at other times.

On-campus part-time vacancies can be found at
www.essexstudent.com/jobs

Further opportunities for on-campus experience at
www.essex.ac.uk/careers/job_hunting/on_campus.aspx

UROP
Undergraduate Research Opportunities Programme is a scheme specifically for undergraduate students to become research assistants, learn how to work on a larger research project and be part of the academic community. Vacancies are advertised as they arise throughout the year from the beginning of the autumn term at: www.essex.ac.uk/urop

STUDENT AMBASSADORS
Current students who help to promote the University and higher education. As a Student Ambassador you can get involved in a whole range of opportunities, in particular helping our Student Recruitment, Education Outreach and Admissions teams. This includes working with young people, supporting events including applicant days, open days, higher education fairs and campus visits, and providing campus tours to visitors.

Recruited each year via CareerHub at the start of the Spring Term (January) at both our Colchester and Southend Campuses.

To find out more email ambmail@essex.ac.uk

APPLICANT DAY AMBASSADORS
Applicant Days are recruitment events aimed at applicants who have applied to study at Essex for the next academic year.

The role of the Applicant Day Ambassador is to support departmental activities during the event and welcome prospective students to our campus. Departments will nominate and interview current students who they feel would be suitable for the role and then pass this list onto the Student Recruitment Events Team in October each year.

If you are interested in this role, please notify your Departmental Administrator.

EVENT ESSEX
Event Essex are looking for Conference Team Leaders and Conference Assistants. As the first point of contact for all conference guests, good customer service and admin skills are required and a good knowledge of the campus is an advantage. Roles are full time from mid-June to mid-September.


For more information visit the Event Essex office - 5N 5.6 off Square 4, next to Santander.
### RESIDENCE LIFE
Builds a safe, welcoming and inclusive community that supports students to adjust to communal living at the University of Essex. Join a friendly team of students and staff to help students become more involved and connected to their peers at University. Becoming a Residents’ Assistant is a valuable opportunity to support students in a paid role which guarantees campus accommodation if you are successful in your application.

Keep an eye on social media and our webpages in January for recruitment info. Email reslife@essex.ac.uk if you have any questions about becoming an RA. www.essex.ac.uk/life/accommodation/living-on-campus/residence-life

### ACCOMMODATION ESSEX
Temporary Housekeeper / Porter positions available starting in June. The term of the employment can be anything from two weeks to four months dependent on business needs.


For more information visit the Student Information Team at the Silberrad Centre or telephone 01206 874000.

### WELCOME ASSISTANTS
Accommodation Essex is looking for highly motivated students who are passionate about making a positive contribution to the student experience to work as Welcome Assistants during this year’s Arrivals Day.

The role includes working within the student residences on Arrivals Day, meeting and greeting our new students and their families as well as signposting to key areas on campus.

Advertised at the end of April on CareerHub. Students must be available to attend training during the last week of September to commence the first week of October.

Please contact the Accommodation Team via email if you have any questions - vacaccom@essex.ac.uk

### ESSEX INTERNS
The Essex Interns Team is here to find short-term, paid internship opportunities exclusively for Essex students and graduates.

Visit www.essex.ac.uk/careers/internships to sign up to receive information about these paid local internships direct to your inbox!

All opportunities will be advertised on CareerHub www.essex.ac.uk/see/careerhub

### REGIONAL WEBSITES
For local part-time opportunities:
www.workingforessex.com
www.jobsinessex.com
www.gazette-news.co.uk/jobs

Search for Jobs in Colchester on Facebook, Twitter and LinkedIn

### JOBCENTRE PLUS
Jobcentre plus is located at 40 Crown Buildings, Chapel Street South in Colchester (CO2 7AZ). Jobseeking information and their vacancy database is available at www.gov.uk/jobsearch

### RECRUITMENT AGENCIES
Recruitment agencies recruit staff for a large number of local employers. We recommend you search for recruitment agencies via The Recruitment and Employment Confederation. www.rec.uk.com/membership/member-directory

### INTERNATIONAL STUDENTS
If you are able to work whilst you are studying in the UK, the hours and type of work you are able to do will be restricted. If you need specific information about your visa, or whether you can work in the UK, then please seek advice from:

- Student Support www.essex.ac.uk/immigration/enquiry
- SU Advice Centre www.essexstudent.com/advice
- Work information for non-UK students www.essex.ac.uk/careers/job_hunting/international.aspx